

## MISSION RECEIPT

### INSTRUCTIONS

- A. Please make all checks payable to “ABCOPAD –WMS”
- B. In filling in the report, use a ball point pen to print so that it is legible or use the fill-in report (Adobe version) found on ABCOPAD.org under Mission Resources.
- C. To be certain your church receives credit for the gifts, fill in the spaces at the top of the form for Church Name and Association (and pin number if you know it) if there is not an attached sticker. Please include the town if your church is First Baptist.
- D. In the box below “Send Receipt To” fill in the name, address and zip code to whom the receipt is to be sent.
- E. American Baptist Mission Support column at the right.
  - a. Using the giving category definitions, determine the classification of each gift and enter totals for each class on the appropriate lines.
  - b. The sum of the lines United Mission Basics through Miscellaneous Objectives should be entered on the line for Remittance Total and your check should equal this total. (If you have sent a gift directly to an organization do NOT report it on this form.
- F. Detail Descriptions are REQUIRED for amounts on Designations, Institutional Support, Specifics, Targeted Giving and Miscellaneous Objectives, to help ensure funds are distributed to the intended recipient. One Great Hour of Sharing and Partners in Ministry may at times, have additional descriptions.
  - a. Do not write in column marked “Leave Blank”.
  - b. Under the Detail Section, please fill in the project, missionary or institution for whom the gift is to be used. If you have never given to a specific project or missionary, please contact our office to be sure that your recipient has a code set up with ABCUSA to ensure that your gift can be properly processed.
  - c. Amount column. Fill in the exact dollar amount of each gift.
- G. A copy of your original remittance will be returned to you with a slip showing what was posted. Please compare these sheets upon receiving them and notify my office, in case of discrepancy. Please keep these for your records.

## American Baptist Mission Support (ABMS)



## DEFINITIONS & MISSION RECEIPT INSTRUCTIONS

For questions contact:  
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# Giving Category Definitions

## UNITED MISSION

United Mission contributions provide the largest portion of support and are the very foundation for all American Baptist Mission. These contributions are reported on United Mission Basics, AB Women's Ministries Love Gift and Designations on the Monthly Report of Mission Support form. They are distributed on a percentage basis according to the covenant agreement between Region organizations (approximately 65% goes to the support of the ministries of ABCOPAD ), International Ministries, American Baptist Home Mission Societies, Ministers & Missionaries Benefit Board and the Office of the General Secretary.

**UNITED MISSION BASICS.** Gifts to United Mission Basics (UMB) support all parts of our regional, national and international mission effort as American Baptists. These gifts are vital and basic to the work of all of our American Baptist family.

**UNITED MISSION ABWM LOVE GIFT.** American Baptist Women make over-and-above contributions to Love Gift. A percentage of these contributions is used to support the work of the American Baptist Women and the balance is divided in the same way as gifts to United Mission Basics. (ABCOPAD returns 10% of what is received through Love Gift to ABW Ministries of PA &DE).

**ABCOPAD – PARTNERS IN MINISTRY.** Gifts to Partners in Ministry are used to support the mission and ministry of ABCOPAD, through our vision of

building healthy/vital partnerships with local congregations; building healthy/vital partnerships with pastoral leaders and building healthy/vital partnerships with our wider ABCUSA Family.

## ANNUAL OFFERINGS

American Baptists promote and contribute to four annual offerings which provide financial support to the recipients in addition to support received from United Mission. The Annual Offerings are listed on the Monthly Report of Mission Support form.

**AMERICA FOR CHRIST.** The America for Christ (AFC) offering is divided (after promotional expenses, into a two third split for the American Baptist Home Mission Societies and one third for the Regions.

**WORLD MISSION OFFERING.** The World Mission Offering (WMO) goes entirely for the work of International Ministries.

**RETIRED MINISTERS & MISSIONARIES OFFERING.** The Retired Ministers & Missionaries Offering (RMMO) is administered by the M&M Board to provide emergency relief and a “thank you” check to retired ministers and missionaries.

**ONE GREAT HOUR OF SHARING.** The One Great Hour of Sharing (OGHS) offering is administered by the American Baptist World Relief Committee for disaster relief and development assistance in the United States and overseas.

**INSTITUTIONAL SUPPORT.** Gifts to American Baptist related institutions in the United States which participate in the Institutional Support Process (ISP) are for their operating expenses. These institutions include seminaries, colleges, campus ministries, student aid for colleges and seminaries, retirement homes, hospitals, children's homes and our national

conference/training center (ABA) at Green Lake, Wisconsin.

**SPECIFICS.** Specifics (SPC) are contributions to budget participants which provide money over-and-above their allocation from the United Mission and annual offering contributions. Contributions for validated local ministries are also included in this category. Gifts for a missionary's personal use are NOT included here, but should be listed on the Miscellaneous Objective line. Specifics should be cleared with the appropriate agency before making the contribution.

**TARGETED GIVING.** Targeted gifts (FG) may be made throughout the year. These gifts are intended to be over-and-above United Mission and the Annual Offerings. Targeted Giving should be cleared with the appropriate agency before making the contribution.

**CAMPAIGNS FOR ABC WORK.** These gifts are for campaigns (CGN) conducted by recognized American Baptist institutions, by American Baptist Region organizations and by the national American Baptist organizations.

**MISCELLANEOUS OBJECTIVES.** This category provides a channel for sending gifts (MO) to American Baptist missionaries for their personal use, as well as to the American Bible Society. Other non-ABC-related gifts should be sent directly to the organization. Gifts in this category are treated as “pass-thrus” and are not tax deductible.